**Haycock PTA Meeting Minutes**

September 16th, 2015

Number in Attendance: 59

Classes represented: K -17, 1st – 7, 2nd – 8, 3rd – 11, 4th – 16, 5th – 6, 6th - 19

1. Call to Order – Alison Symons calls the meeting to order at 7:32
2. Introduction of Board
   1. Neetha Rao – President Elect
   2. Heather Kimmel - Treasurer
   3. Kate O’ Donnell – VP of Social Events
      1. Chair positions still available
      2. Looking for someone to chair Teacher Appreciation, Spring event
   4. Katie Pisocky – Secretary
   5. Karen Leiser – Past President
   6. John Kosco – VP Community Affairs
   7. Alison Seddon – General VP
   8. Alicia Hoadley – VP Curriculum Enhancement
      1. Junior Achievement volunteer – organize volunteers for the classroom
      2. Cougar Science – Coordinate Haycock going Green efforts, food donations, etc.
      3. STEM
3. President’s Report – Alison Symons
   1. Nominate Monica Kumar as VP for fundraising
      1. Motion to Nominate by Christie Johnson, seconded by Karen Leiser, motion passes
      2. Motion to elect Monica Kumar as VP by Christie Johnson, seconded by Tara Tanner seconded election, motion passes
   2. Renovation Update – January 1 is the stated date of completion
4. Treasurer Report – Heather Kimmel
   1. Audit was performed, and everything was good, thank you to everyone who participated
   2. Review of the budget
      1. Auction was the major fundraiser last year
      2. Other events still made money (i.e. Fun Run)
      3. Expenses are on track from last year
      4. We have less on the budget this year
      5. Renovation budget donated up to $75000 last year
      6. Thanks to parents for their support in the renovation and other budget needs, volunteer and financial support are key to our success
      7. Need to approve the budget from last year - So moved by Kate O’Donnell, seconded by Alison Symons, motion approved
      8. Budget – proposed
         1. No after school programs until after renovation is completed
         2. Currently not planning on having an auction – Monica Kumar is already working on other fundraisers, including sponsorships for some big ticket items like the playground
         3. Expenses highlighted – Monies that go to the school like technology, teacher budget, field trips, discretionary fund, student scholarships, educational supplies, equipment, staff development
            1. New teachers receiving $200
            2. Returning teachers $150
         4. No line item for the playground because we are still working on that, working on grants and support from the community
         5. Questions about the budget
            1. It is not set in stone so it can be changed, any changes greater than $300 need to be approved
            2. Square 1 Art – We did not really do it last year, now it is an official project for this year, so it is a line item this year
            3. Auction – single largest fund raiser, why are we not doing it this year

Huge event that takes a lot of work and manpower

It was determined that there should be a break so people do not get burned out creating it and do not get burned out attending the event.

Money raised for the auction last year where the money went, $125,000 to Haycock to offset expenses, is there money left over from the auction

Small carry over from last year

We have to cover some expenses form the school year and here are additional expenses, we have already provided some support

* + - * 1. The big fundraiser is the $40K in 40 (though of course, donations are accepted any time of year!)
        2. A Parent is looking into getting money back from the furniture the PTA provided that was supposed to be covered by Fairfax County
        3. Spring Carnival/60th Anniversary

We started that because of wanting something for the school, balance between social event and fundraiser

Fall festival is hard because if the construction

60th anniversary is a big deal

Birthday party for the school and maybe a small side auction at the same time

Looking for a chair person for that!

Sometime in April

* + - 1. Motion to approve budget
         1. Motion by Karen Leiser
         2. Seconded by Kate O’ Donnell
         3. Motion approved

1. Principal Report and Assistant Principal Reports– Anita Blain
   1. Anita Blain - Thank you for the turn out today and Principal’s Coffee yesterday – similar information
      1. Principal Search, Dr Zuluaga is close to letting us know something, we are working on it, this is a Governor’s school of excellence we want the best!
         1. UPDATE, since the meeting, a new principal has been appointed! Welcome to Mr. Jereme Donnelly
      2. Sixth Grade students – We are getting a new teacher, one of them left and we are filling for the person, we are close to hiring a new teacher, Dr. Blain will keep the 6th grade parents informed on how the classes are being covered in the meantime
      3. Dr. Blain is available to answer more individual questions
   2. Assistant Principal – Erica Reilly
      1. Construction coming to an end
         1. Officially January 1st. probably more like March or April
         2. Main thing to finish is the offices, new office suites with teacher’s lounge and conference rooms and the current offices will become three classrooms
         3. Two smaller offices in then new space
         4. Gained three teachers in the summer, so people have lost offices to accommodate classrooms
         5. Final step is this final corner (Anne Rosenbaum’s space to redo and the two adult bathrooms and when the new offices moves into we can get the remaining spaces done and the new entrance way all the work is in place
         6. There are only three classrooms being added, there are 12 classrooms in the trailers right now (Student count is 920) – it is likely the trailers will stay
      2. Science Teacher – when will we know if we can get someone to do the job next year, since she is retiring
      3. Communications
         1. K.I.T. if you do not getting the K.I.T. e-mails contact Karlie Lowe in the office – with the K.I.T. they can send emails to specific grade levels and whole school
         2. Teacher newsletter – please read them so you know what is going on in the classroom
         3. Facebook page, Twitter, instagram
         4. Working on not duplicating so much information
   3. Debbie Diaz and the assistant are still in the library, assistant hours were shifted, kids can still take out books
      1. We can always use parent volunteers in the library
      2. We will ask about how she would like to get volunteers
   4. Bus stop issues
      1. Office is keeping track of when buses are arriving, kids will not be marked tardy
      2. The biggest issue is the buses are not arriving from their previous routes on time, we are the last stop.
      3. It will improve as the bus drivers know their routes and parents better (some students have to be met by a parent)
      4. Dismissal is 4:05 walkers are released a little early, students are lined up in the hallway waiting for buses to arrive
2. Playground
   1. FCPS is ready for us to pick our playground – they needed information very early because they needed approved vendors
      1. Two designs from two different vendors with very similar playgrounds
         1. Miracle
         2. Little Tikes
      2. We did not give them an answer but we did not have the funds up front
      3. We did have some funds (just not the $50K that we thought we had)
      4. County gives us $110K we need to make up the difference
   2. We will add new climbing equipment while using existing swings
   3. Considering picking some of it and expanding as the funds increase
   4. All part of the budget – we did not have $50K staying there – looking for fundraising and looking for the difference
      1. If we add stuff later how do we get it – they are holding the $110K for a year from the completion of renovation it is better to do it while the crew is here because it is cheaper
      2. Takes a month to order and install (including removal of the old playground and related clean up.)
         1. Site work we have to pay the additional fees if they are not here
         2. Why not dismantle and move existing playground? It costs just as much money to dismantle and move it
         3. We have to pay crate and installation for each thing
         4. We would like to add as much as we can before the price goes up (January 1st goes up)
         5. Paying for mulching and grading
      3. Are there age limits to the different items? More work for the teacher to pay attention to who is on what equipment – we have been informed everything is supposed to be K-6 approved
      4. We are working on grants and how quickly we can spend it, Looking to ask for $20K
      5. Do we want to go to another vendor?
         1. Alison Symons has asked about this
         2. What is the restriction, where is the wiggle room, we don’t really know
      6. Do we want all of this? We don’t really know
         1. $185K cost
         2. We have about $10K left from the auction, we have about $25K but we still have to do the stuff in the budget as proposed we have to raise the money that we need for this year as well.
         3. School has $12K to donate
         4. Short $63K if want the full thing
         5. We can set aside $30K as matching funds and then apply for $30K from McLean Community Foundation.
         6. If we DON’T get the matching grant, we need to raise an additional $33K, if we do, we only have to raise $3K
         7. Looking at sponsors
         8. Do we want to commit all that we have to the playground right now
         9. PTA needs to raise from $36K (basic)to $63K (everything)
      7. The current playground would cost $200K – there is an issue with raised spaces and platforms for the new stuff
      8. The footprint is pretty small, the new one would be smaller than what we have – Herndon had the Miracle and Spring Hill had the Little Tikes
      9. How many children does it accommodate? If we take things off will it over crowd what we have
         1. The extra pieces are similar – climbing things trying not to duplicate
      10. They do seem about the same, the quality seems the same
      11. Same vendor for several things
      12. Should we go for all of it and then peel it off as needed?
      13. We have to keep some of the space as a green space or field
      14. Do we want to double a footprint?
      15. Donations towards a bench or brick campaign
          1. There was a plan to do it on the wall inside the lobby
          2. It was decided they could not do that
          3. Maybe do the brick campaign outside and make that happen
      16. We wanted to make sure everyone had a chance for a say in the footprint
      17. Final decision needs to be made by the October 21 meeting
          1. We need to find out how much we need to raise
          2. $183K or less?
          3. When do we have to tell the county how much we can spend?
      18. Suggestion to see how much we raise before the October meeting and figure out from there what we want
      19. The 40 in 40 is for regular operating expenses we need to consider how much we need for the playground.
      20. The matching grant is key we have to show proof of the match, we can say $25K and they give us $25K
          1. Vote on what we want to commit towards that grant
          2. Motion to commit $30K by Hadi Annous
          3. Second by Karen Leiser
          4. Motion approved
      21. Talk to Monica about corporate sponsor
      22. We still need to cover all of the other things, we are looking at (e.g.) restaurant night fundraisers, we can find a way, play is important
      23. Chuck E Cheese Fundraiser! All Day – 15% to us
      24. We can post the pictures on the website
   5. If we do not have the Quads we could have more green space, we will get some once the construction equipment is done
   6. MOD was turned into Basketball courts and the old courts to parking lots
3. Another handout (attached to these minutes) about the FCPS Budget Tool (<https://budgettool.fcps.edu/>) and see what the priorities that FCPS has to make over the last five years ½ billion dollars form the budget has not come back. You can look at the tool and suggest changes that can be made.
   1. John Kosco (VP Community Affairs) encourages you to be an informed citizen about what the budget is controlling, no consensus, YOU have to participate. This link has been posted on the PTA website
   2. Superintendent committee since May, lots going on.
      1. No electives may be coming down the pike
      2. We could have someone come and tell us more about budget issues
   3. Use the feedback portion to explain what you are for. The tool is only for cutting costs
   4. League of Women Voters is the way to see what the candidates want
   5. Move to adjourn by Karen Leiser and Seconded by John Kosco.